



YouTestMe GetCertified

Instructions for First Time Use

Table of Contents

1	Introduction	2
2	Logging into the Application.....	3
3	Initial Configuration	4
3.1	User Accounts.....	4
3.2	Mail Server.....	5
3.3	White Labeling.....	6
4	Delivery Report.....	7
4.1	Antivirus Scan Report.....	7
4.2	Disk Usage.....	7
5	Contact Information.....	7

1 Introduction

YouTestMe GetCertified is a Web-based training, knowledge evaluation, certification, and surveys (LMS) application. It comprises advanced user management, question pool management, comprehensive reports, and a test generator.

The document contains instructions for the initial configuration of the new release of the GetCertified application once you have completed the installation process and network setup of the YouTestMe Virtual Machine according to the [Installation and Support Manual](#).

2 Logging into the Application

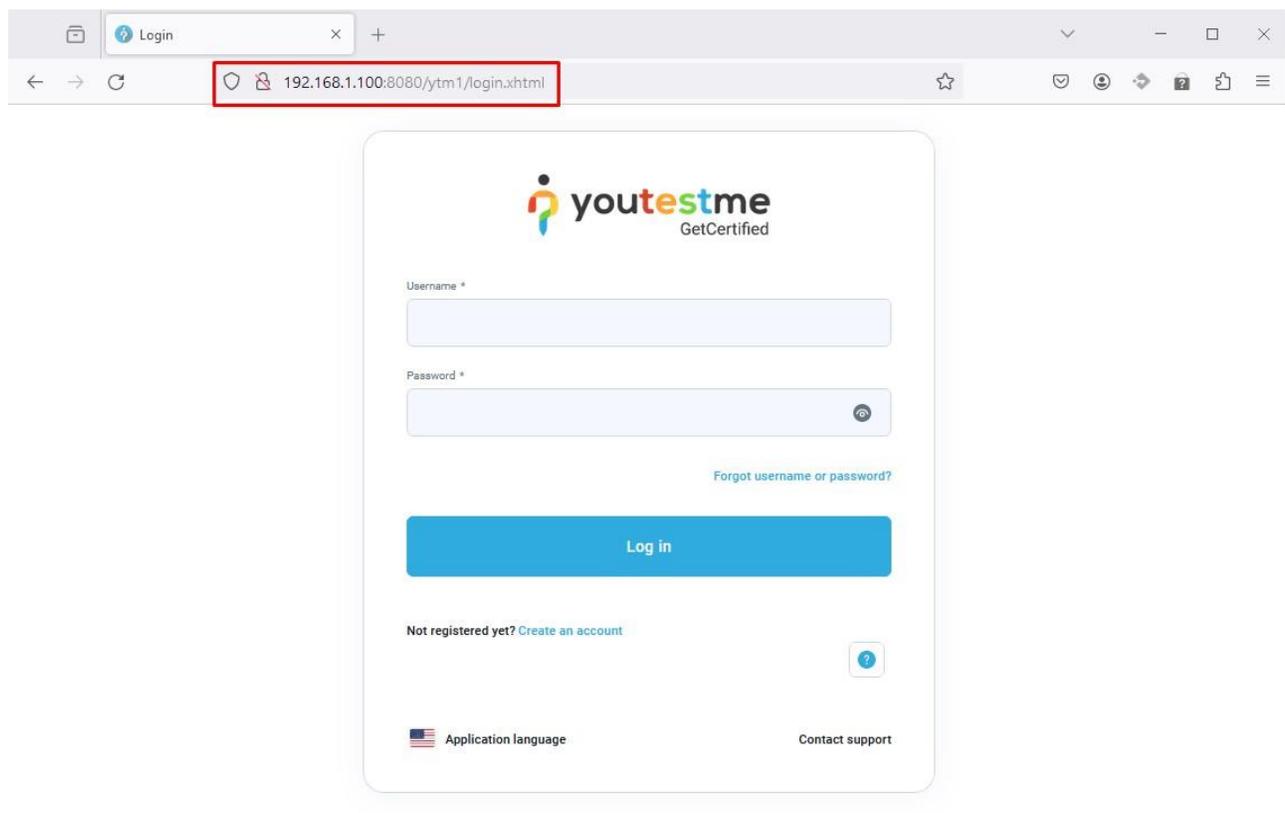
You will be able to access the GetCertified application using any browser via the following URL:

`http://[YouTestMe_VM_IP]:8080/ytm1/login.xhtml`

Important: It is assumed that your workstation resides in the same network as the YouTestMe Virtual Machine or that you employ the VPN connection. For more details, contact your Network Administrator.

The IP address "**192.168.1.100**" used in the picture below is for demonstrative purposes. The actual IP is configured during the initial network setup of the YTM Virtual Machine.

The login screen should resemble the picture below. Note that the logo and colors may vary depending on application branding.



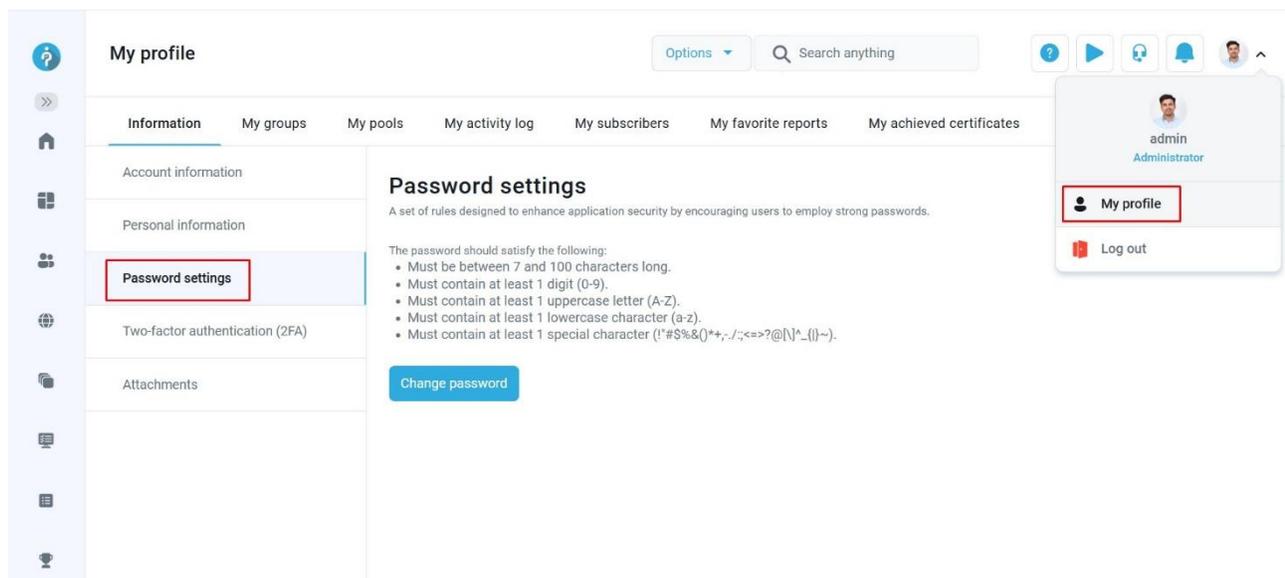
3 Initial Configuration

3.1 User Accounts

When logging in for the first time, you can use the following accounts:

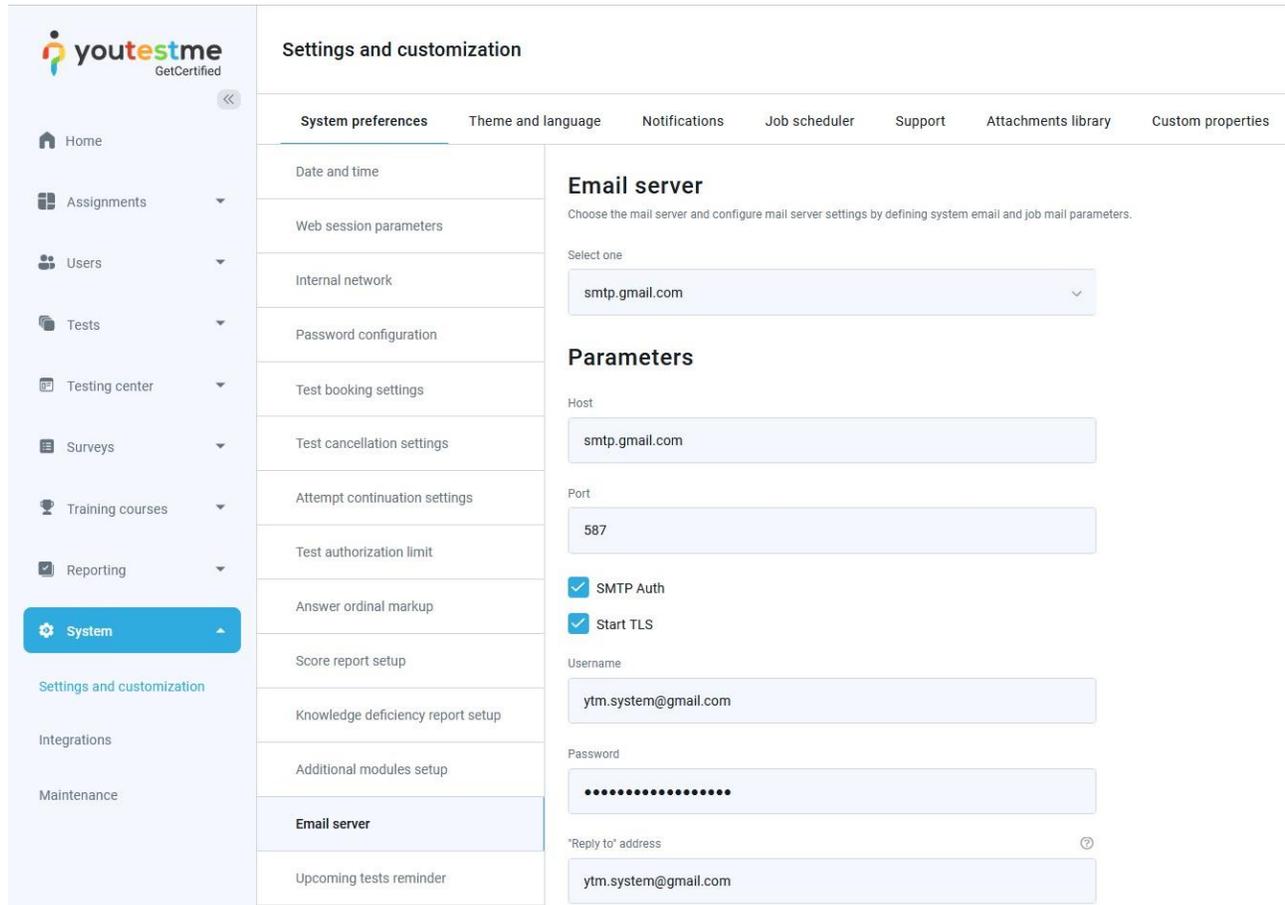
Username	Password	Description
admin	Admin12#	All permissions enabled
instructor	Instructor12#	Create tests and organize test-takers
student	Student12#	Limited access - only take tests

We strongly advise you to change the predefined password upon the first login. The operation can be applied to the personal profile screen under the "My profile" page.



3.2 Mail Server

YouTestMe GetCertified supports a feature that sends email notifications for specific events (receiving test requests or role changes). To properly set up this feature, entering the mail server parameters into the administration panel is necessary. See the picture below for an example with dummy data:



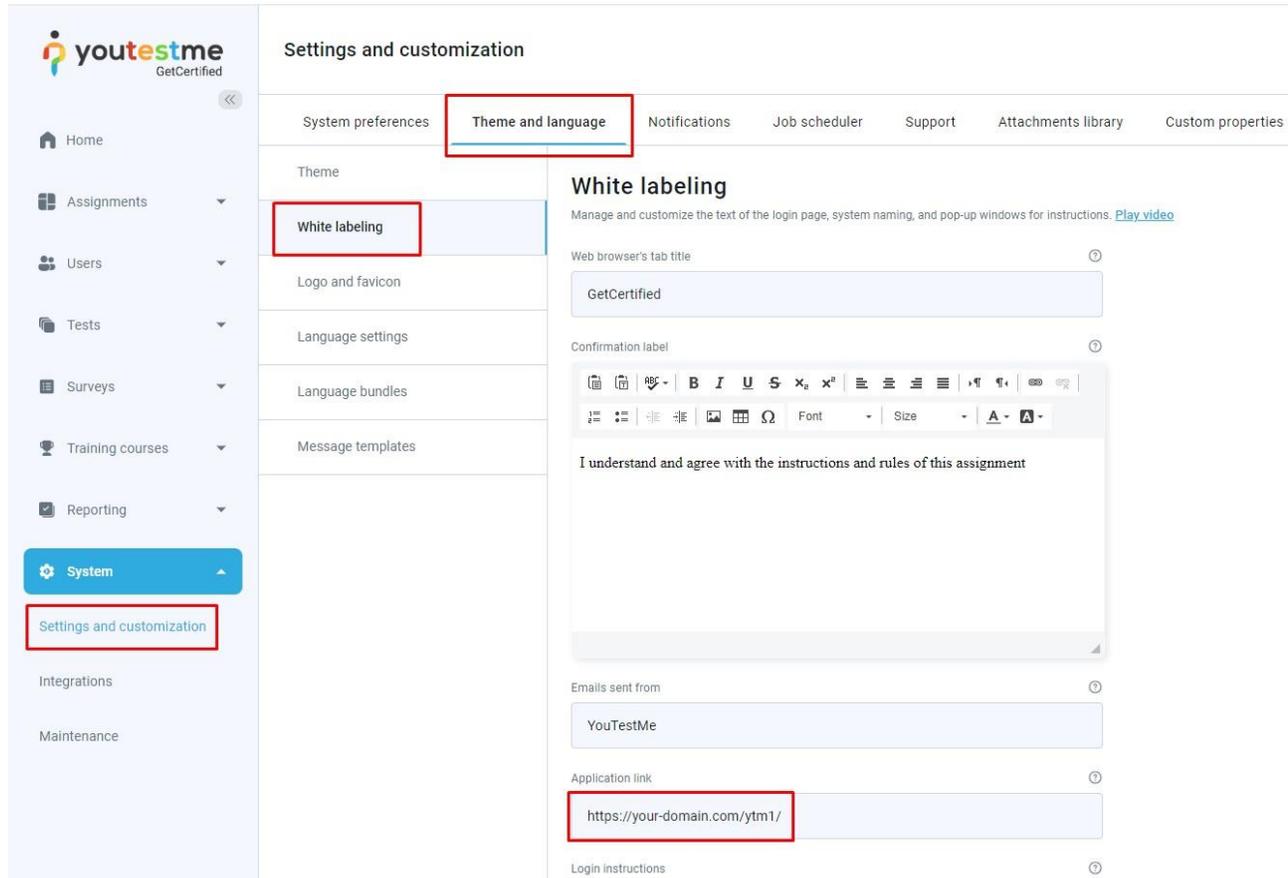
The screenshot displays the 'Settings and customization' interface. On the left is a navigation sidebar with 'System' selected. The main content area is titled 'Settings and customization' and includes a sub-menu with 'System preferences' selected. The 'Email server' configuration page is active, showing a dropdown menu set to 'smtp.gmail.com'. Below this, the 'Parameters' section includes fields for 'Host' (smtp.gmail.com), 'Port' (587), and checkboxes for 'SMTP Auth' and 'Start TLS', both of which are checked. The 'Username' field contains 'ytm.system@gmail.com', the 'Password' field is masked with dots, and the '*Reply to' address field also contains 'ytm.system@gmail.com'.

The system will come with a predefined Google Mail account and server. **Changing the parameters into your institution's mail server parameters is strongly advised.**

3.3 White Labeling

GetCertified allows you to modify the URL (link) of the application in the emails sent from the system.

To change it, search for the option "**Application link**" under "**System -> Settings and customization -> Theme and language -> White labeling**" page.



The screenshot displays the 'White labeling' configuration page in the YouTestMe system. The page is titled 'White labeling' and includes a sub-header: 'Manage and customize the text of the login page, system naming, and pop-up windows for instructions. [Play video](#)'. The page is organized into several sections:

- Web browser's tab title:** A text input field containing 'GetCertified'.
- Confirmation label:** A rich text editor containing the text 'I understand and agree with the instructions and rules of this assignment'.
- Emails sent from:** A text input field containing 'YouTestMe'.
- Application link:** A text input field containing 'https://your-domain.com/ytm1/'. This field is highlighted with a red box.
- Login instructions:** A text input field that is currently empty.

The left sidebar shows the navigation menu with 'System' expanded to 'Settings and customization', which is also highlighted with a red box. The main content area has a sub-menu where 'Theme and language' is selected, and 'White labeling' is the active sub-section.

4 Delivery Report

The system screenshots present the report of the predelivery operation executed on the YouTestMe Virtual Machine before delivery to the client.

4.1 Antivirus Scan Report

```
----- SCAN SUMMARY -----
Known viruses: 8698880
Engine version: 0.103.12
Scanned directories: 38185
Scanned files: 123556
Infected files: 0
Total errors: 42103
Data scanned: 8180.30 MB
Data read: 16855.43 MB (ratio 0.49:1)
Time: 2853.729 sec (47 m 33 s)
Start Date: 2024:10:24 12:55:01
End Date: 2024:10:24 13:42:35
Log file: /ytmdata/clamav_logs/ytm_virus_scan_20241024-125501.log
```

4.2 Disk Usage

```
root@ytm-server: ~# df -Th
Filesystem      Type      Size  Used Avail Use% Mounted on
tmpfs           tmpfs     1.6G   1.8M  1.6G   1% /run
/dev/sda2       ext4      49G   16G   32G   33% /
tmpfs           tmpfs     7.8G   28K   7.8G   1% /dev/shm
tmpfs           tmpfs     5.0M    0    5.0M   0% /run/lock
/dev/sdb1       ext4      98G   200M   93G   1% /ytmdata
tmpfs           tmpfs     1.6G   4.0K   1.6G   1% /run/user/1000
root@ytm-server: ~#
```

5 Contact Information

If you encounter any difficulties during the process or have any questions, please do not hesitate to contact our support team at support@youtestme.com. Our dedicated team of experts is available to assist you with any issue that you may have.

<https://www.youtestme.com/support-services/>