



YouTestMe

Including suspended test attempts in the reports

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Author	YouTestMe
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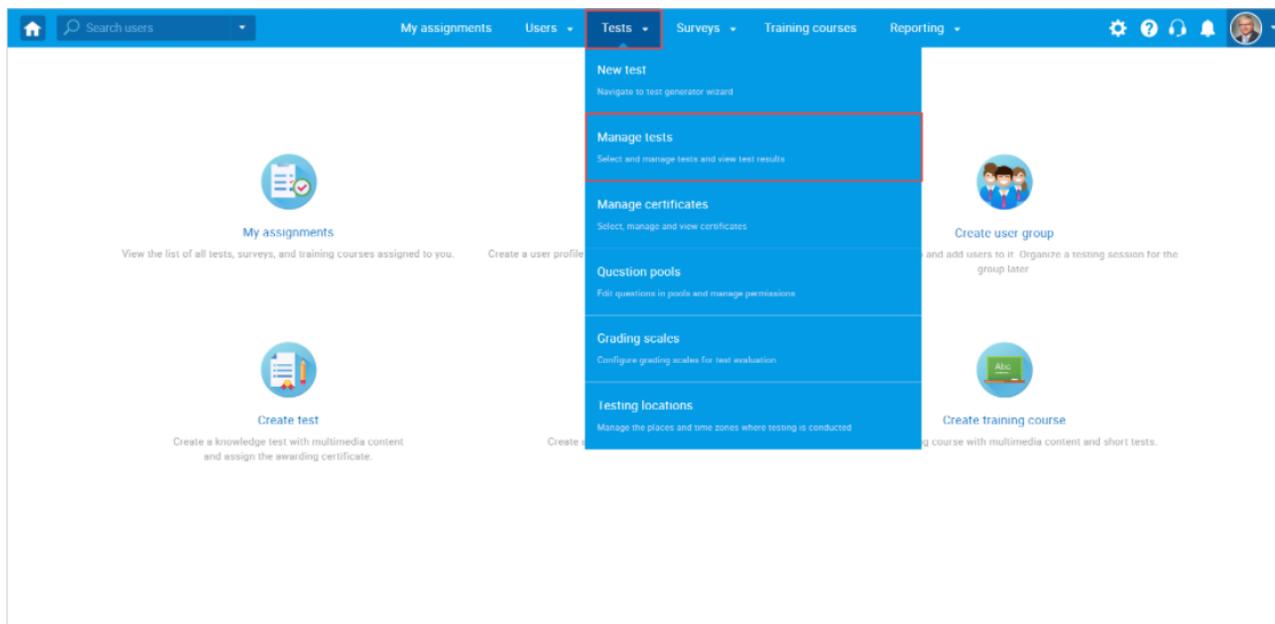
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1 Introduction

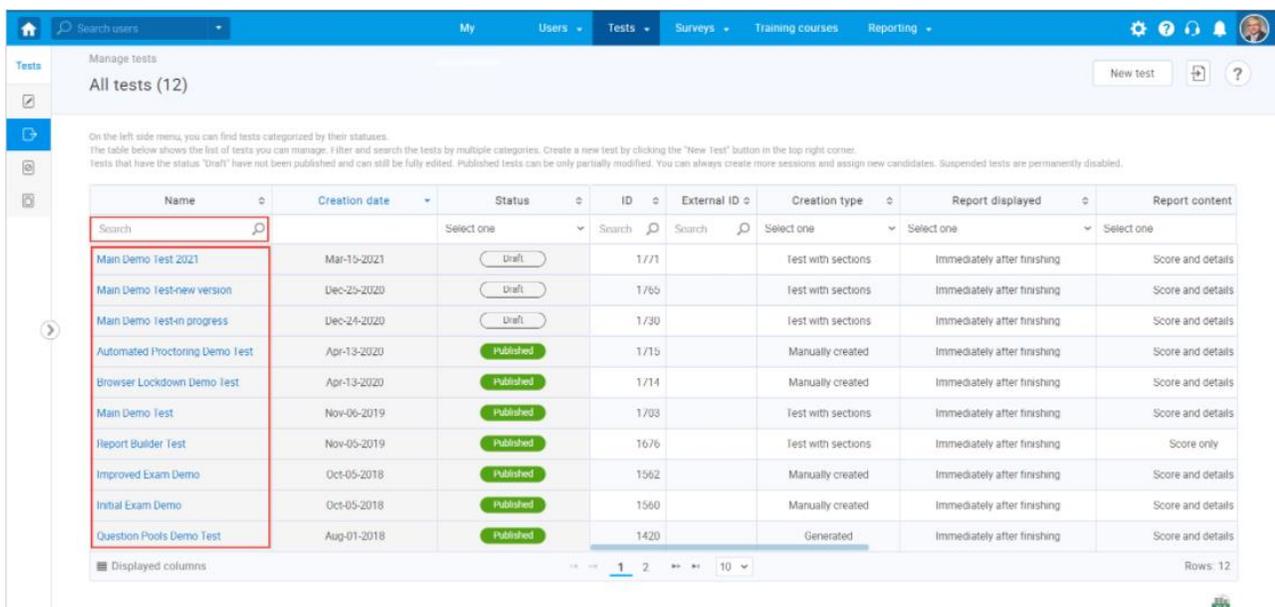
This document explains how to view suspended test attempts. Also, explains how to use the advanced search.

2 Accessing test

Hover over the “Tests” tab in the main menu, then choose “Manage tests”.



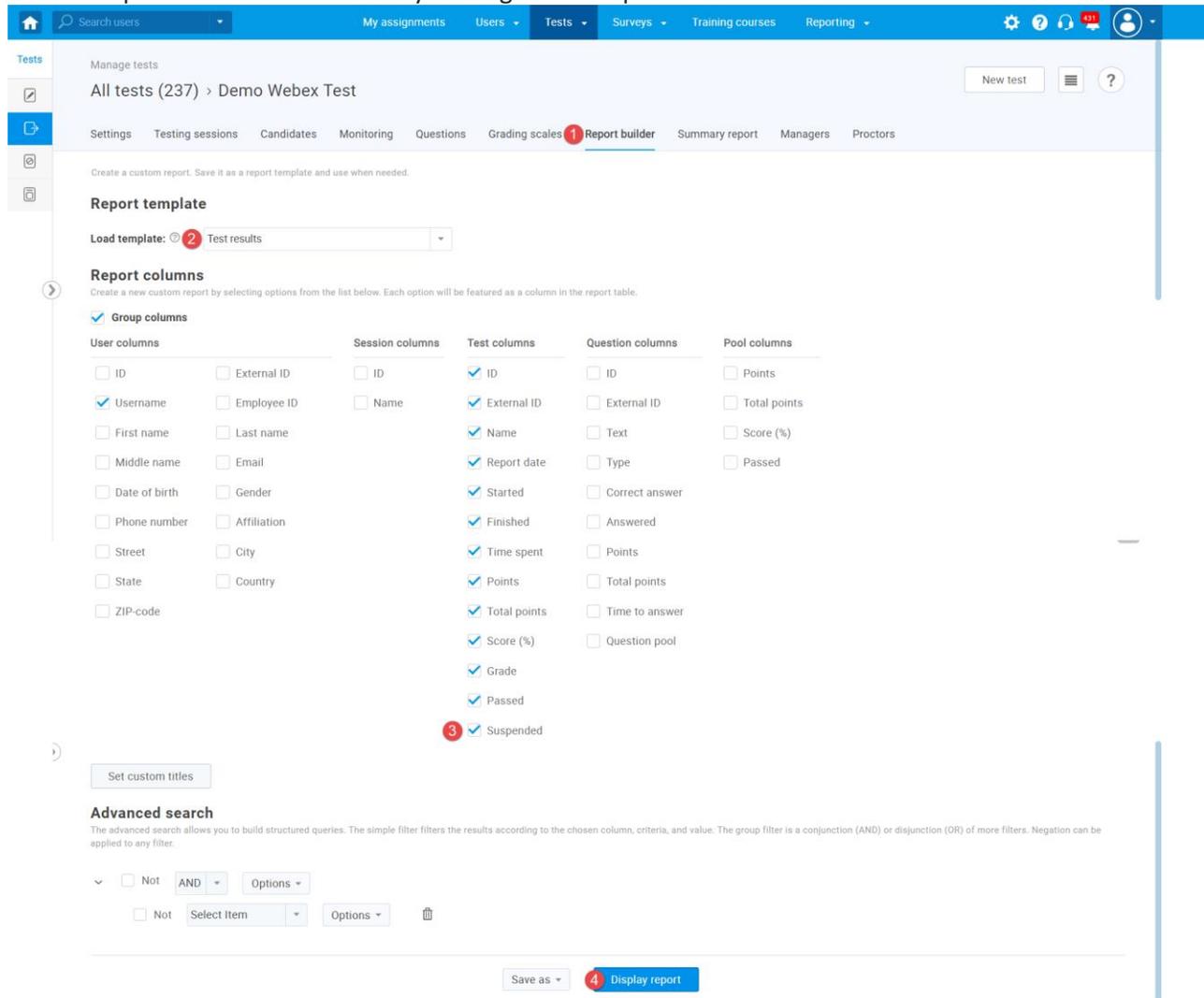
Then, choose the desired test.



3 Generating report

Please follow these steps:

1. Navigate to the “Report builder” tab.
2. Choose the “Test results” template.
3. Make sure that the “Suspended” option is checked.
4. Click on the “Display report” button.
5. Export data from the table by clicking on the export icon.



The screenshot shows the 'Report builder' interface for a test named 'Demo Webex Test'. The interface includes a navigation menu on the left with options like 'Settings', 'Testing sessions', 'Candidates', 'Monitoring', 'Questions', 'Grading scales', 'Report builder' (highlighted with a red '1'), 'Summary report', 'Managers', and 'Proctors'. The main content area is titled 'Report template' and 'Report columns'. Under 'Report template', the 'Load template' dropdown is set to 'Test results' (highlighted with a red '2'). Under 'Report columns', there are five columns: 'User columns', 'Session columns', 'Test columns', 'Question columns', and 'Pool columns'. The 'Test columns' column has several options checked, including 'Suspended' (highlighted with a red '3'). At the bottom, there is a 'Set custom titles' button, an 'Advanced search' section, and a 'Display report' button (highlighted with a red '4').

Now you can see the table with all attempts and in the column named “Suspended,” you can see if the attempts are suspended or not and export data from this table.

Now you can see only suspended test attempts.

The screenshot shows the 'Report builder' interface for a test named 'Demo Webex Test'. A table displays the following data:

User				Test									
Username	ID	External ID	Name	Report date	Started	Finished	Time spent	Points	Total points	Score (%)	Grade	Passed	Suspended
aaliyah.ali	100302		Demo Webex Test		May-13-2021 02:35	May-13-2021 02:37	00:02:00	-5	152	0.00		No	Yes

5 Displaying suspended test attempts in the summary report

To include suspended test attempts in the summary report, please check this option:

The screenshot shows the 'Summary report' interface. The checkbox 'Include suspended attempts' is checked. Below it, the 'Attempts summary report' displays the following statistics:

Total:	8	Started:	8
Not finished:	3	Finished:	5
Passed:	1	Failed:	4
To grade:	0	Average score:	18.82 %
Highest score:	50.66 %	Median:	15.79 %
Lowest score:	0.00 %	Std. deviation:	19.03 %

Below the statistics, there is a section for 'Passed/Failed' with a progress indicator showing 4 items.

Data in the summary report now are updated with suspended attempts.