YouTestMe

Section revisiting





File name	How to allow candidates to navigate through multiple exam sections
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1 Introduction

This document explains how to achieve the following requirement:

• Allow candidates to navigate through multiple exam sections without triggering automatic removal from system.

2 Creating a test

Hover over the Tests in the main menu and select New test.

	Homepage					Q. Search anything	@ ~
f Home	Welcome John Smith,						
	Your role is Administrator.					Recent activity [1]	
Assignments -	Your security role is intended for:					Test 'Multimedia Demo Test' is started	
💏 Users 👻	- Overseeing the entire system					14 minutes ago	
🖶 Users 🔍 👻	- Configuring system settings					Test "Multimedia Demo Test" is started	
Tests 🔺	- Examining reports					14 minutes ago	
						Training course 'moj trening' is created about 24 hours ago	>
New test	As a start, we advise you to:					Question pool "BOJANAAA" is created	
Manage tests	1. Click the Tests option from the main menu					a day ago	>
	2. Select the Manage tests option					Question pool 'BOJANA' is created	>
Manage certificates	3. Under the Name column, search for Report Builder Test and select it					8 00 000	
Question pools	4. Select the Summary report to see the overall statistics					<< < 1 2 3 > >> 5	~
question pools	5. Select the Report builder to generate your report.					View all activity	
Grading scales	🗱 My tests 🔹	👸 New user	0	💐 New user group	•	view an activity	_
E-testing center 👻	View the first of tests you can edil, grade or monitor depending on the role assigned to you.	Create a user profile with a pre-created role in accordance required permissions.		Organize existing users in a group to easily schedule tests or generate reports for that group specifically.			
Surveys	View	Create		Create			
👻 Training courses 👻	New test	New training course	0	New survey	0		
Reporting •	Create a test with preferred settings and schedule it for the desired	Create a training as a series of lessons organized into step	s 6dd (Create a survey with preferred settings and schedule it for the			
in reporting	time period.	materials and schedule a test to check the knowledge.		desired time period.			
🕸 System 👻	Create	Create		Create			
~							

In YouTestMe GetCertified, you can create the tests:

- 1. With sections.
- 2. Without sections.

Sections could represent different areas of knowledge or topics the test covers. If you select the **Test with sections checkbox**, you will create a test with sections.

	New test						Q Search anything	o q 📮 🥘 -
f Home	Step 1 Information	Step 2 Settings	Step 3 Certificate	Step 4 Method	Step 5 Add questions	Step 6 Grading	Step 7 Review	Step 8 Save test
Assignments 👻								Next ->
🔐 Users 👻								HEAL -
🍋 Tests 🔺				Test information		Play video		
New test				Name:*				
Manage tests				Demo test				
Manage certificates				Description:	now to allow adding feedback to questic			
Question pools				This test aims to demonstrate it	low to allow adding readback to questic	artswers,		
Grading scales				Test with sections ①	Play video			
E-testing center 🔹				Test instructions Enter specific rules or guidelines that stu- the test. Read more	udenta need to acknowledge in a pop-up dialo	g before starting		
Surveys 👻				BIUSAM x, x	H1 H2 77 4> 🗄 🗏 🗁 🖙 11	= % <i>I</i> #		
Training courses				This is an open-book	examination;			
Reporting *				You may consult with any material You will be given 3 hours to compl There are 4 questions.	s you wish. ets the examination.			
🕸 System 👻				You should allocate your time app • Question 1 - 30 minutes • Question II - 45 minutes • Question III - 45 minutes	roximately as follows:	۲		
~				Acknowledgment				

2.1.1 Test with sections

The **Create test wizard** is divided into eight steps.



- 1. Test information.
- 2. Settings.
- 3. Certificate.
- 4. Method.
- 5. Add questions.
- 6. Grading.
- 7. Review.
- 8. Save test.

	New test						Q Search anything	0 0 루 🎯 -
f Home	Step 1 Information	Step 2 Settings	Step 3 Certificate	Step 4 Method	Step 5 Add questions	Step 6 Grading	Step 7 Review	Step 8 Save test
Assignments •	0	2	3	4	6	6	0	⁸ Next →
Users 👻								
🖣 Tests 🔹				Test information		Play video		
New test				Name:*				
Manage tests				Demo test				
Manage certificates				Description:				
Question pools				This test aims to demonstrate he	ow to allow adding feedback to question	on answers,		
Grading scales				Test with sections 💿 💿 🖻	lay video			
E-testing center				Test instructions Enter specific rules or guidelines that stu	dents need to acknowledge in a pop-up dialo	ig before starting		
Surveys *				BIUSA MX x2 X2	H1 H2 55 Φ Ξ Ξ Ξ Ξ Μ	= % Z		
Training courses				This is an open-book	examination;			
Reporting •				You may consult with any materials You will be given 3 hours to comple There are 4 questions.	you wish.			
🕸 System 👻				You should allocate your time appri- • Question I - 30 minutes • Question II - 45 minutes • Question III - 45 minutes	oximately as follows:	۲		
				Acknowledgment				



2.1.2 Sections

Click on the Add sections button.

	New test			Q Search anything	0 Q 📮 🌍 v
f Home	Step 1 Step 2 Ste Information Settings Ce	p3 Step 4 Trifficate Sections	Step 5 Grading Revie	s sw	itep 7 ave test
Assignments					Next →
Users					
🕤 Tests	Test sections				
New test	No sections yet.				
Manage tests					
Manage certificates		Create sections Start the wizard to create a section and add que You can create multiple sections.	estions to it.		
Question pools		Add section			
Grading scales					
E-testing center					
Surveys					
Training courses					
Reporting					
🕼 System					
	x				

For this specific section:

- 1. Enter the name.
- 2. Enter the description.
- 3. Enter desired instructions.
- 4. Add attachments.

	New test		Q. Search anything
A Home	Test sections	Section information	
Assignments •	No sections yet.	Name.*	
🐝 Users 👻	Discard current section	Section 1	
Tests -		Description:	
New test			
Manage tests		Section introduction All candidates will have to read the introduction before starting the section (this setting is optional).	
Manage certificates		Read more	
Question pools		BIUSAMX, x'HiHz » +> E = E = +1 = +5 Z	
Grading scales			
E-testing center •			
Surveys •		۲	
Training courses			
Reporting -		Section attachments Add attachments to the test. Depending on the test settings, attachments can be made available only at the tegriting or throught the test-alking process.	
System •		Create new Import from library	
(8)		Hide advanced settings	*

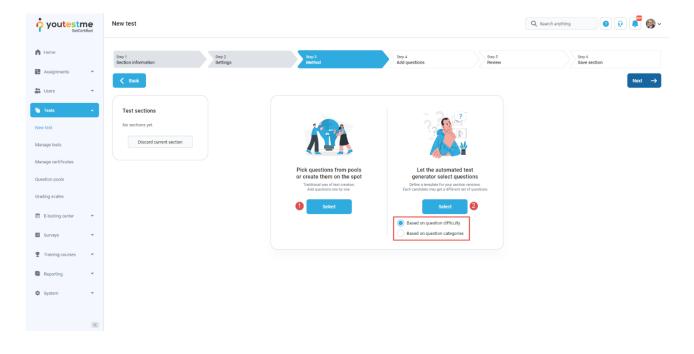
Define desired settings that will apply only to this section.



or youtestme	New test		Q Search anything
Home Assignments Assignments Assignments Verx Verx Verx Verx Verx Vers New fest Manage certificates Guestion pools	Test sections No sections yet. Discard current section	Section settings Section service Select one (optional) Duration type: Page format: Unimited Cone question per page Additional possibilities for candidates Enable 1 don't know' answer to avoid negative points. Enable 1 don't know' answer to avoid negative points. Enable 1 don't know' answer to avoid negative points. Enable 1 don't know' answer to avoid negative points. Enable 1 don't know' answer to avoid negative points. Enable 1 don't know' answer to avoid negative points. Enable note 0. Particles	
Orading scales Extenting center Surveys Training courses Reporting System			
			\$

Choose one of the following methods to add questions to the exam:

- 1. Add questions manually.
- 2. Use the test generator (Based on question difficulty/question categories).





2.1.3 Adding questions

In the example below is described **Add questions manually method.** You can add all types of questions that you want to use in your test on this page.

	New test				Q. Search anything 🔹 👔 🏟 🗸
A Home	Step 1 Section information Set 2	Step 3 Method	Step 4 Add questions	Step 5 Review	Step 6 Save section
Assignments 👻	< Back				Next →
🕒 Users 👻					
Tests 🔺	Test sections				
New test	No sections yet.				
Manage tests	Discard current section	Current version	Version unique code:		
Manage certificates		Test version 1			
Question pools		Add new question	Import from pools		
Grading scales		Single choice	h spot. Add already created questions from question pools.		
E-testing center 🔹		Multiple choice Essay	id more test versions		
Surveys		Ordering			
		Fill in the blanks			
Training courses		True/False Matching			
Reporting		Matrix			
 Reporting 		Open-ended			
🕸 System 👻		Hot spot			
"					

Here is an example of how to add a single choice question.

	New test	Create new question		Q Search anything
Assignments	Sep 1 See 2 Section information Settings	Single choice 5 points Density Medum difficulty Overalism text	Step 5 Review	Sno 4 Save section
Susers 👻	< Back	Answers		
Tests	Test sections No sections yet.	Ansee 1: Correct		
Manage tests	Discard current section	Ansee 2. Correct 2 ~	unique code:	
Manage certificates Question pools		Add antiwer	ols	
Grading scales		Grading and duration settings Define the method of grading, as well as the question duration (if time-limited). The points are acquired	vestions Xs.	
Surveys 👻		for every correct answer, and penalized for every incorrect answer. Points, penalises, and duration are default values that can be overridden during the question creation process. Scoring method:		
Training courses		Defining correct/incorrect answers		
System •		s c c c c c c c c c c c c c c c c c c c		
×		Add to test Cancel		

Once you fill in the question text field, add answers choices, and select the correct answer. Add the question to the test by clicking the **Add to test** button on the page's bottom.

2.1.4 Save section

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To add more sections to this test, click on the **Add another section** button and repeat the same process from the above.

	New test					Q Search anything 💿 😥 📮 🚳 🗸
fi Home	Step 1 Section information	Step 2 Settings	Step 3 Method	Step 4 Add questions	Step 5 Review	Step 6 Sare section
Assignments 👻	< Back					
Users 👻						
🕤 Tests 🔹	Test sections					
New test	No sections yet.		+	\checkmark		
Manage tests	Discard current section		Click the Add another section button to save the current section and start creating a new one.	Click the Save and continue button to finish section editing and continue with the test wizard.		
Manage certificates			Add another section	Save and continue		
Question pools						
Grading scales						
E-testing center •						
Surveys 👻						
Training courses						
Reporting •						
🕸 System 👻						
«						

Once you have added sections, click on the **Save and continue** button.

	New test					Q Search anything	0 0 📮 🎯 -	
A Home	Step 1 Section information	Step 2 Settings	Step 3 Method	Step 4 Add questions	Step 5 Review	Step 6 Save sec	tion	
Assignments •	< Back							
👪 Users 👻								
Tests 🔺	Test sections							
New test	No sections yet.		+	\checkmark				
Manage tests	Discard current section		Click the Add another section button to save the current section and start creating a new one.	Click the Save and continue button to finish section editing and continue with the test wizerd,				
Manage certificates			Add another section	Save and continue				
Question pools				Gare and contained				
Grading scales								
E-testing center								
Surveys 👻								
Training courses								
Reporting -								
🕸 System 👻								

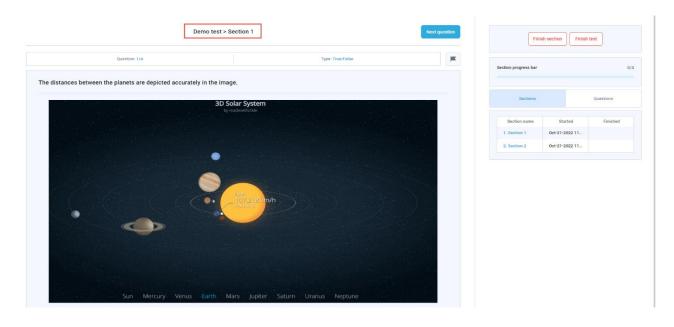
2.2 A preview of going back to the previous section from the candidate's perspective

youtestme

When the candidate starts taking the test with two sections, answers the questions in the first section, proceeds to the second section but wishes to go back to the previous section again, they need to click on the previous section name as it is shown on the image below.

	Demo test > Section 2		Next question		Finish section Finish test			
Question: 1/3		Type: Single choice			Section progress bar			
ich one among the following four planets is the big	gest in size?							
					Sections		Questions	
					Section name	Started	Finished	
		C			1. Section 1 2. Section 2	Oct-21-2022 11 Oct-21-2022 11		
			Заривски син					
ect one correct answer from the list								
1. Mars								
2. Earth								
3. Mercury								
4. Venus								

As you can see, the candidate is now located in the previous section of a test (the first one in this case).



Note: The candidate can not revisit the second section if the "Enable revisiting session" option is not checked in the settings.