



# YouTestMe

Show Report Option

<b>File name</b>	R026 - Allow the final exam score to be revealed or hidden
<b>Author</b>	YouTestMe
<b>Confidentiality</b>	Internal or Public
<b>Last save date</b>	Friday, March-04-2022 at 7:14:00 PM

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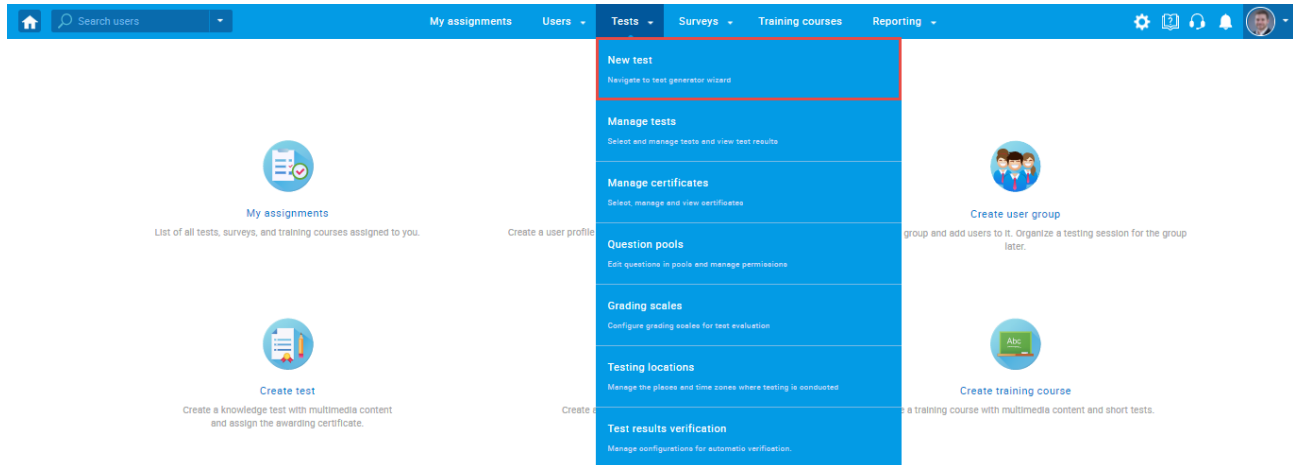
## 1 Introduction

This document's purpose is to explain the requirement R026 - Allow the final exam score to be revealed or hidden

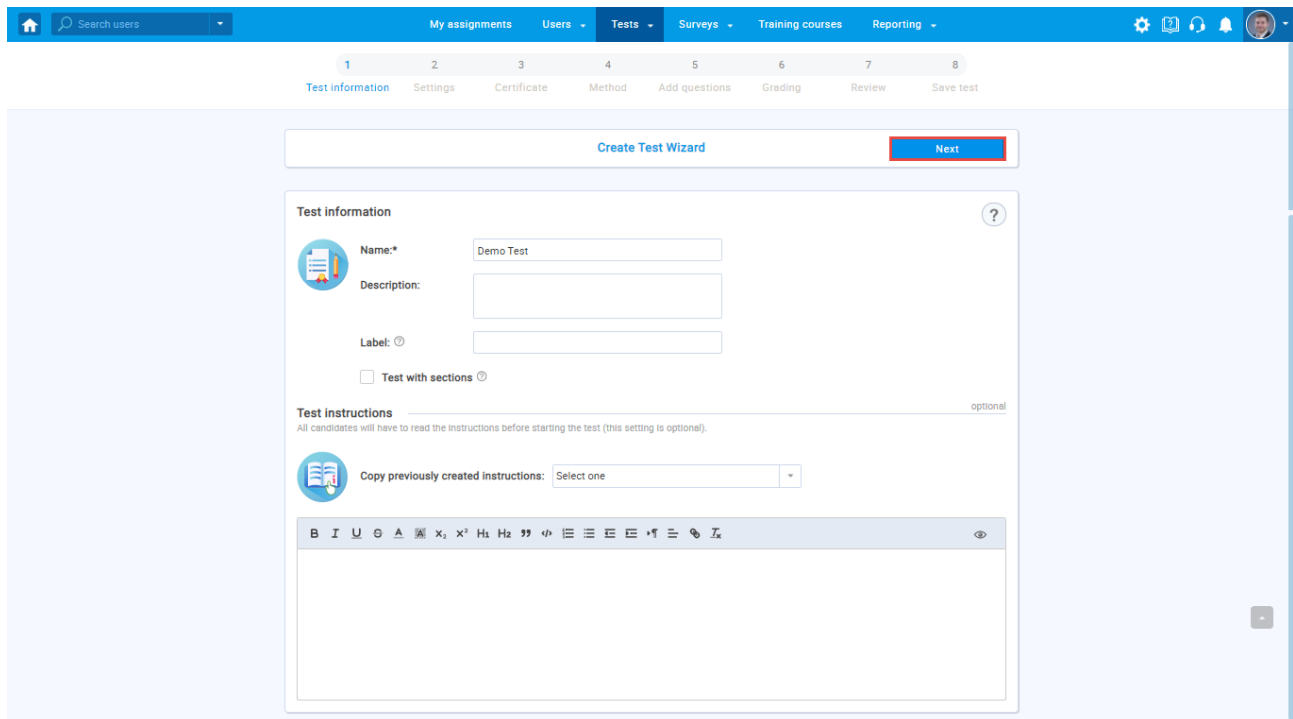
## 2 Creating a test

### 2.1 Display Report Immediately After Finishing

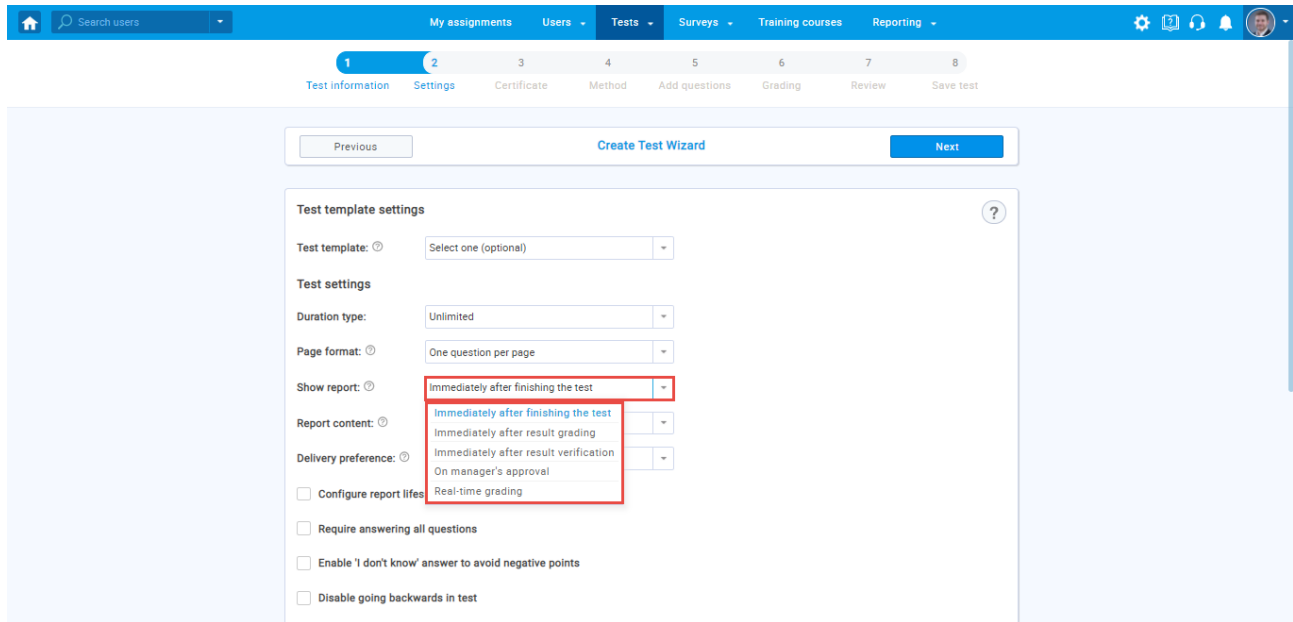
Hover over the “Tests” tab in the main menu and select “New test”.



Enter the basic test information in the first step of the test creation process, then click the “Next” button.



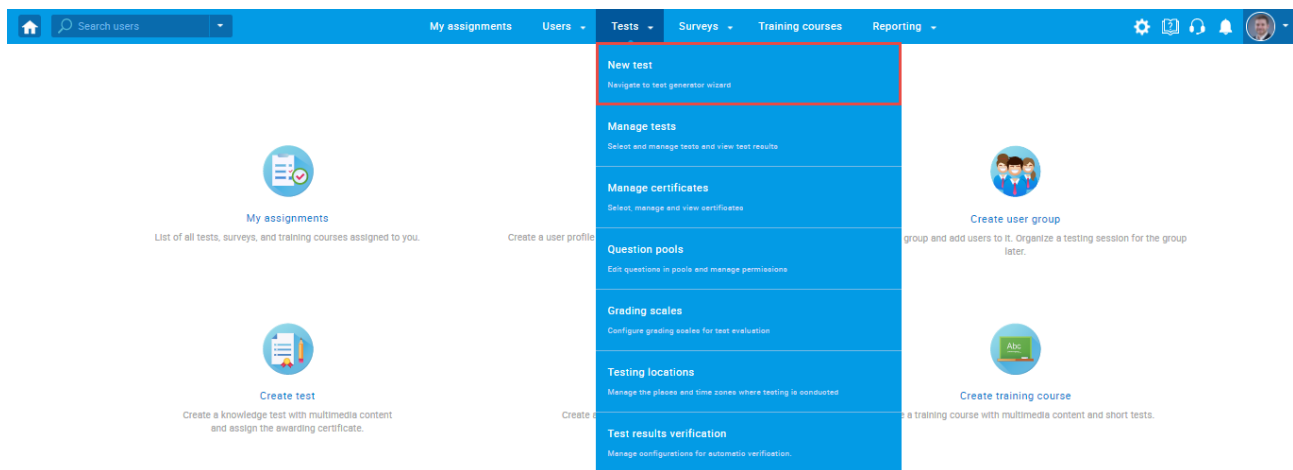
For the “Show report“, choose the “Immediately after finishing the test” option.



Configure the rest of the test settings, complete all steps of the Test Creation Wizard and publish the test.

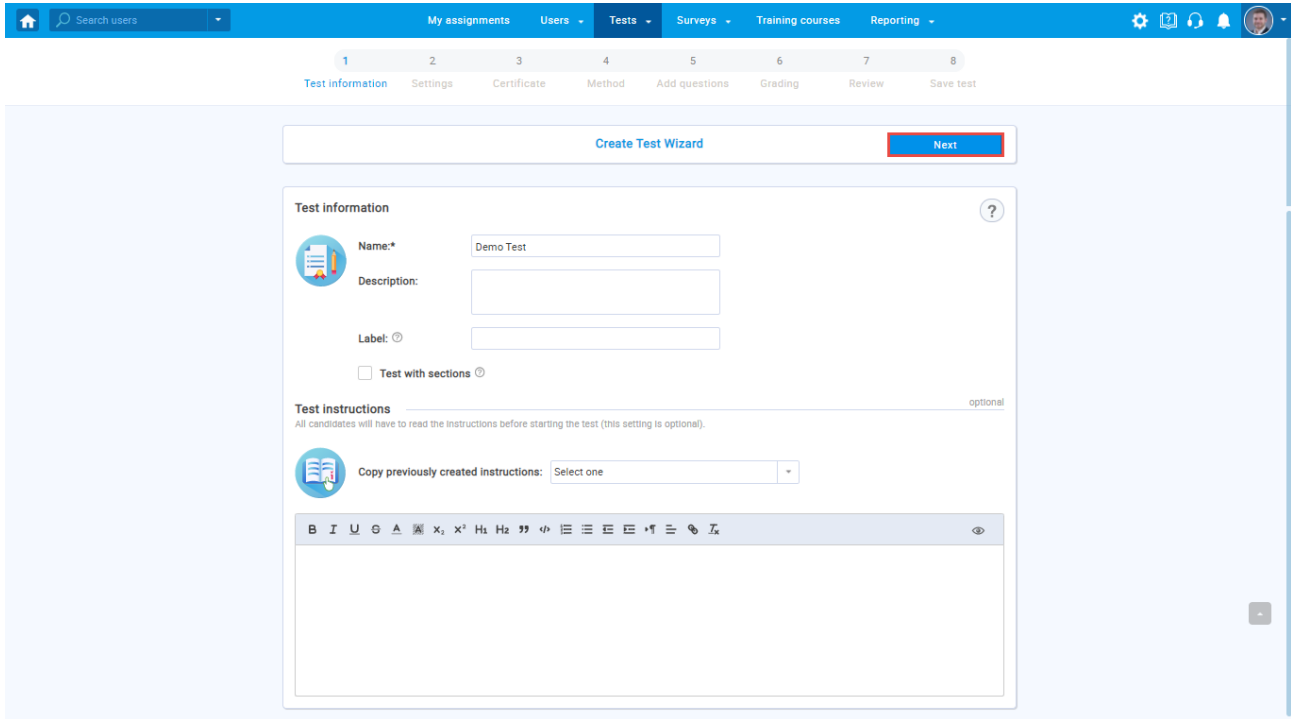
## 2.2 Display Report On Manager’s Approval

Hover over the “Tests” tab in the main menu and select “New test”.



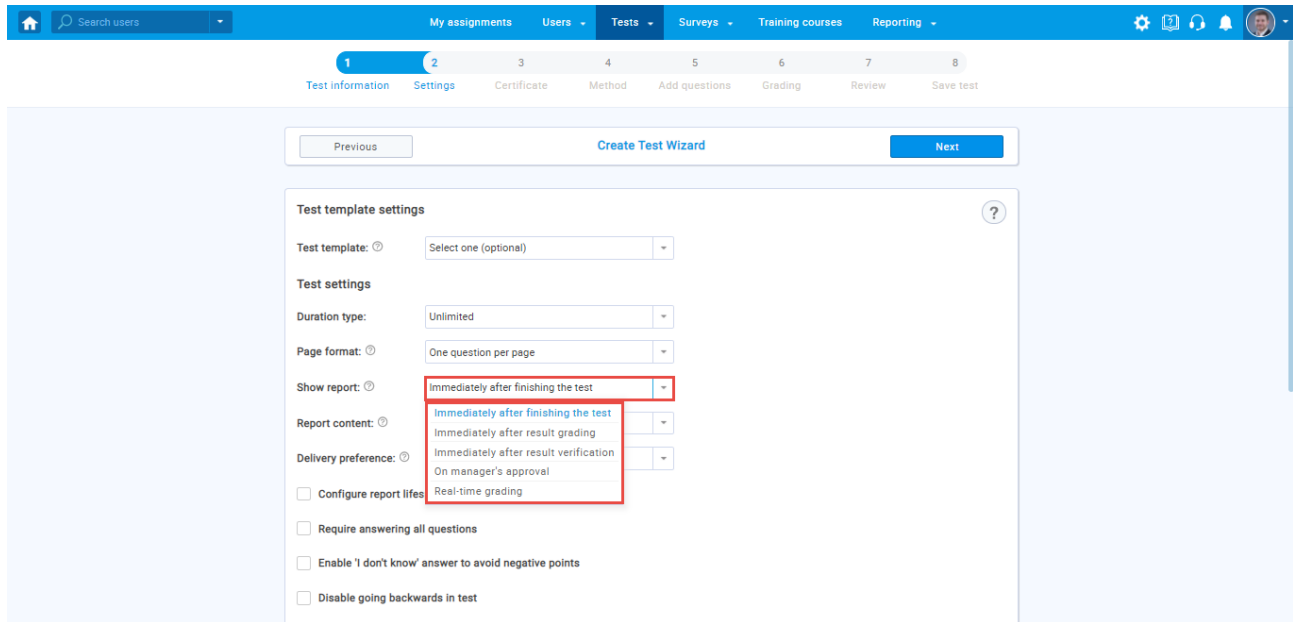
Enter the basic test information in the first step of the test creation process, then click the “Next”

button.



The screenshot shows the 'Create Test Wizard' interface. At the top, there is a navigation bar with a search field and menu items: 'My assignments', 'Users', 'Tests', 'Surveys', 'Training courses', and 'Reporting'. Below this is a progress bar with steps 1 through 8. Step 1, 'Test information', is currently active. The main content area is titled 'Create Test Wizard' and includes a 'Next' button. The 'Test information' section contains a 'Name\*' field with 'Demo Test', a 'Description' field, and a 'Label' field. There is also a checkbox for 'Test with sections'. The 'Test instructions' section has a note that this setting is optional and a dropdown menu for 'Copy previously created instructions'. At the bottom, there is a rich text editor toolbar with various formatting options like bold, italic, underline, and text color.

For the “Show report“, choose the “On manager’s approval” option.



Configure the rest of the test settings, complete all steps of the Test Creation Wizard and publish the test.