

File name	How to import QTI package into the question pool
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1 Introduction

This article explains how to import questions using the QTI package into the YouTestMe question pool.

2 Creating a question pool

To access the "Question pools" page, hover over the "Tests" tab in the main menu and select "Question pools".





To create a question pool:

1. Click the "New" button.

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- 2. Enter the question pool name.
- 3. Optionally enter the description.
- 4. Click the "Save" button.

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3 Adding questions into the pool

To import questions into the question pool:

- 1. Navigate to the "Questions" tab.
- 2. Click the "Load questions" button, then choose "From QTI package (.zip archive)".

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- Click the "Select file" button to choose the desired QTI package.
 NOTE: For testing purposes, you can use the sample linked in the pop-up window.
- 4. Click the "Upload" button to import questions in the question pool.

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5. Once you click the "Upload" button, the job for question import will start.



4 Job executing

For questions to be imported successfully, the system wide job must be started. To start the system wide job:

- 1. Navigate to the "System maintenance" page.
- 2. Check the desired record on the "Services" panel. **Note:** The system wide job should be executed only on one service.

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Example when the system-wide job was started

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Example when the system-wide job was not started

3. If the job is not started, please click the icon marked in the screenshot above.



5 Questions preview

Once the job is executed, questions will appear in the question pool.

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