

Requirement	ustom e-mail invitation for tests					
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Confidentiality	Public					
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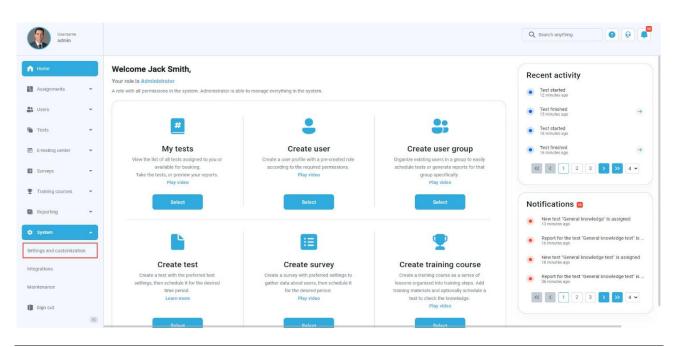
1 Introduction

This article explains how to confirm if the following requirement is well implemented:

• Custom e-mail invitation for tests

2 Accessing the "Notification" tab

Click the "System" tab in the left side menu and select "Settings and customization".





Navigate to the "Notifications" tab. Then find the "Test published" notification.

Username admin				Q Search anything	00		
	System preferences Theme and language Notifications Job scheduler Support Attachments lik	brary Custom proper	rties				
A Home	Notifications Customize, where and duable the email and application notifications. <u>Read more</u>						
Assignments 👻	Notification event name	Application	notification	Email notification			
SUsers 👻	NUTREND CONTRACTOR	Status	Template message	Status	Template message		
	Session resheduled notifications	Enabled 👻	Edit	Enabled 👻	Edit		
Tests 👻	Survey published	Enabled 🗸	Edit	Enabled 🐱	Edit		
🖭 E-testing center 👻	Survey result notification to subscribers	Disabled 🗸	Edit	Enabled 🖌	Edit		
	Survey results	Enabled 🐱	Edit	Enabled 👻	Edit		
Surveys 👻	Survey suspended	Enabled 🖌	Edit	Enabled 🛩	Edit		
Training courses	Test published	Enabled 🗸	Edit	Enabled 🖌	Edit		
Reporting	Test result notification to subscribers	Disabled 🗸	Edit	Enabled 🐱	Edit		
• Reporting	Test results	Enabled 🐱	Edit	Enabled 🖌	Edit		
🕸 System 🔺	Test results on the manager's approval	Enabled 👻	Edit	Enabled 👻	Edit		
Settings and customization	Test suspended	Enabled 🐱	Edit	Enabled 🖌	Edit		
Integrations	<< 1 2 3 4	5 > > 10	~		Rows: 50		
Maintenance	Send application and email notifications to users upon creation or publishing of global self-enrollment testing/survey sessions.						
🛐 Sign out							

In the"Email notifications" column click "Edit" to change the notification template message.

Username admin										Q Search anything	0 0	
		System preferences	Theme and language	Notifications	Job scheduler	Support	Attachments library	Custom p	roperties			
A Home		Notifications Customize, enable and disable	e the email and application noti	lications. <u>Read more</u>								
Assignments	*							Applic	ation notification	Email notification		
Users	÷	Notification event name	c					Status	Template message	Status	Template message	
		Session resheduled noti	ifications				E	nabled 🐱	Edit	Enabled 👻	Edit	
Tests	*	Survey published					E	nabled 🖌	Edit	Enabled 🐱	Edit	
E-testing center	.	Survey result notificatio	n to subscribers				D	isabled 🖌	Edit	Enabled 👻	Edit	
		Survey results					E	nabled 🖌	Edit	Enabled 👻	Edit	
Surveys	*	Survey suspended					E	nabled 👻	Edit	Enabled 🛩	Edit	
Training courses	*	Test published					E	nabled 🗸	Edit	Enabled 🖌	Edit	
Reporting	÷	Test result notification t	to subscribers				D	isabled 🗸	Edit	Enabled 👻	Edit	
Reporting		Test results					E	nabled 🗸	Edit	Enabled 🐱	Edit	
3 System	•	Test results on the man	ager's approval				E	nabled 👻	Edit	Enabled 👻	Edit	
Settings and customization		Test suspended					E	nabled 🖌	Edit	Enabled 👻	Edit	
ntegrations					1	« (1	2 3 4	5 > >>	10 🗸		Rows: 5	
Maintenance		Send application and	i email notifications to users	upon creation or pul	blishing of global self	f-enrollment tes	sting/survey sessions.					
Sign out	~											

3 Customizing email template

In order to show a candidate's first and last name instead of a username, you should change the variable \$to\$. Instead of it, you should enter **\$recipientFullName\$** in order to address the user by their full name.

Also, the variable \$link\$ should be changed to **\$directLink\$** in order to lead directly to the test.

Username admin	System preferences Theme and language	Edit email template	×		Q Search anything	00
A Home	Notifications Customize, enable and disable the email and application no	Template Language:				
Assignments •	Notification event name	Mail subject name: ① Quiz sent		ication Template message	Email notif	lication Template message
Tests	Session resheduled notifications	List of all variables: [\$directLink\$, \$recipientUsername\$, \$availableTo\$, \$recipientFirstName\$,		Edit	Enabled 🗸	Edit
E-testing center	Survey result notification to subscribers	SapplicationURLS, SquizRequestS, SrecipientFullNameS, SguestProctoringEquipmentCheckURLS, SrecipientLastNameS, SlinkS, SfromS, StoS, SavailableFromS, SinstructionsS]		Edit	Enabled V	Edit
Surveys	Survey results Survey suspended	Restore to default Template preview: ①		Edit	Enabled 👻	Edit
Training courses	Test published Test result notification to subscribers	□ □ ♥- B I U S X, X* 主主意目 11 % ● □ 注 □ 作 非 面 Ω Font → Stat → Δ* Δ*		Edit	Enabled 🛩	Edit
Reporting 👻	Test results	Dear <mark>SrecipientFutIName\$</mark> You have a pending test request. "SquizRequest\$".	^	Edit	Enabled V	Edit
Settings and customization	Test results on the manager's approval Test suspended	The test is available for taking from SavailableFrom\$ to SavailableTo\$. Test can be accessed at SdirectLinkS		Edit	Enabled 👻	Edit
Integrations		Good luck!	н.			Rows: 50
Maintenance	Send application and email notifications to use	SfromS SapplicationURLS				
Sign out			4			
«		Cancel	re			



4 Confirmation that the requirement is met

Once you assign a candidate to the test, check if the email notification contains both:

- 1. User's full name
- 2. Direct link to the test to which they have been assigned.

Reply	Reply All General Forward noreply@youtestme.com marta.jenic@youtestme.com	14:22			
	Quiz sent	14.22			
	d other functionality have been disabled in this message. To turn on that functionality, move this message to the Inbox. rerted this message into plain text format.	~			
You hav The test	a Santini, e a pending test request: "Art history". is available for taking from Jul-01-2022 10:00 AM UTC to Jul-31-2022 10:00 AM UTC. be accessed at:				
	dev1.youtestme.com/gagc111//redirect/test/LZb1bgt8vo417Y03b10TbgPg8SJZsxqcl34a71eerGgZUkfhKC8/kgAY1vwrldPGVa/jM7wxozm4slk6PpCgg				
5CWI+YgtrnGl8Gp5+47u9PTeAPc9v0HmKhBs6ctd/y5Hbox41ti672oraYPH0TaXO40DNNhn8jd+AKPsQ2.					
Good lu	ck!				
YouTest	Me				

https://dev1.youtestme.com/qagc111/

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