

<b>Requirement</b>	Review test results within a defined time period
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<b>Confidentiality</b>	Public
<b>Last save date</b>	Thursday, February-24-2022 at 2:23:00 PM

## Table of Contents

1	Introduction.....	1
2	Reviewing test result.....	1
3	Confirmation that the requirement is met.....	3

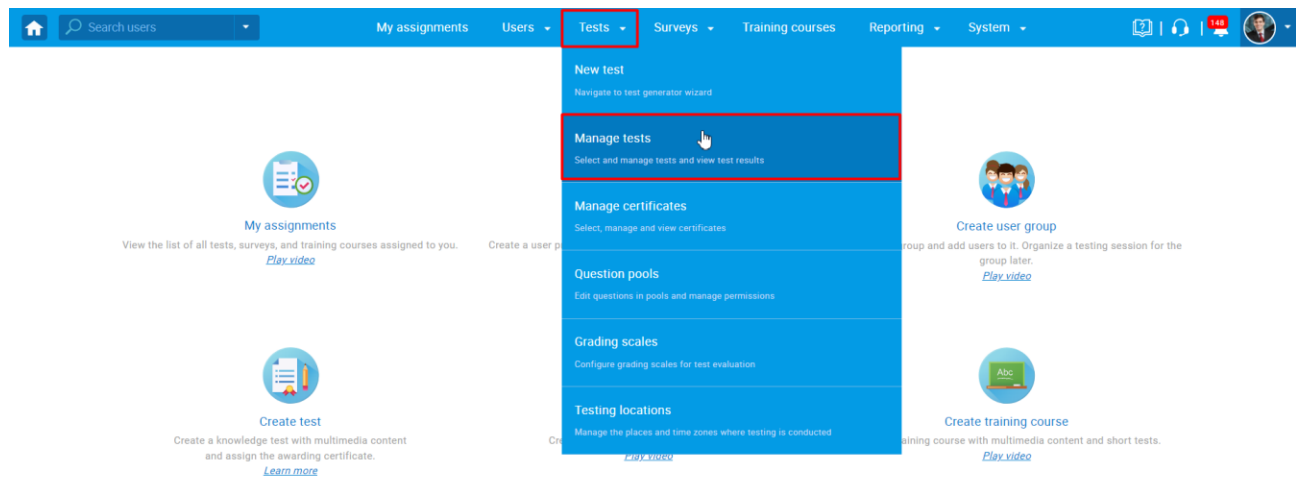
## 1 Introduction

This article explains how to confirm if the following requirement is well implemented:

- **Review test results within a defined time period.**

## 2 Reviewing test result

Hover over the "Tests" tab in the main menu and select "Manage tests".



Open the desired test.

Manage tests

All tests (16) New test Load ?

On the left side menu, you can find tests categorized by their statuses. The table below shows the list of tests you can manage. Filter and search the tests by multiple categories. Create a new test by clicking the "New Test" button in the top right corner. Tests that have the status "Draft" have not been published and can still be fully edited. Published tests can be only partially modified. You can always create more sessions and assign new candidates. Suspended tests are permanently disabled.

Name	Creation date	Status	ID	External ID	Creation type	Report displayed	Report conte
Main		Select one			Select one	Select one	Select one
<b>Main Demo Test</b>	Jun-25-2021	Published	1797	347865	Test with sections	Immediately after result grading	Score and deta

Displayed columns: 1 | Rows: 1

Navigate to the "Candidates" tab.

Manage tests

All tests (9) > Main Demo Test

Settings Testing sessions **Candidates** Monitoring Test sections Grading scales Report builder Summary report Managers Proctors

**Testing sessions**  
Show all candidates

- Session - Montreal (22) Upcoming Add candidates
- Session - New York (24) Finished Add candidates
- Session - Toronto (24) Available now Add candidates

**All candidates - Candidates**  
Add or remove candidates from this test. View test attempts and grade them.

Marked for review: 0 Filter by start date: From To Show all

Username	Session	Status	Score (%)	Result	Actions	Report verifie
aaron	Session - New York	Report complete	20.75	Failed		No
Abled1959	Session - Toronto	Not attempted				-
Abled1997	Session - Toronto	Report complete	5.66	Failed		No
Accon1956	Session - Montreal	Not attempted				-
Accessier	Session - New York	Report complete	96.23	Passed		No
Acesturod	Session - Toronto	Not attempted				-
Acrew1969	Session - Montreal	Not attempted				-
adam	Session - New York	Not attempted				-
Adam	Session - Toronto	Report complete	75.47	Passed		No
Afrand	Session - Toronto	Not attempted				-

Displayed columns: 1 2 3 4 5 | Rows: 70

Actions Data Transfer  Show suspended attempts

### 3 Confirmation that the requirement is met

To filter the test results within a defined period, you should:

1. Set the desired dates in the **"Filter by start date"** fields.

**Note:** Both fields must be filled in.

2. Click on the search icon to display the results. The test attempts taken between the selected dates will appear.

**Testing sessions**

- Session - Montreal (22) - Upcoming - Add candidates
- Session - New York (24) - Finished - Add candidates
- Session - Toronto (24) - Available now - Add candidates

**All candidates - Candidates**

Add or remove candidates from this test. View test attempts and grade them.

Marked for review: 0      Filter by start date: Jun-25-2021 00:00 (1) Jun-26-2021 00:00 (2) Show all

Username	Session	Status	Score (%)	Result	Actions	Report verification
aaron	Session - New York	Report complete	20.75	Failed		No
Abled1997	Session - Toronto	Report complete	5.66	Failed		No
Accessier	Session - New York	Report complete	96.23	Passed		No
Adam	Session - Toronto	Report complete	75.47	Passed		No
Aliver62	Session - New York	Report complete	15.09	Failed		No
anna.smith	Session - Toronto	Report complete	49.06	Passed		No
Borpes	Session - Toronto	Report complete	58.49	Passed		No

Displayed columns: 1 of 10      Rows: 7

Actions      Data Transfer       Show suspended attempts