



# YouTestMe

Displaying Standard Reports

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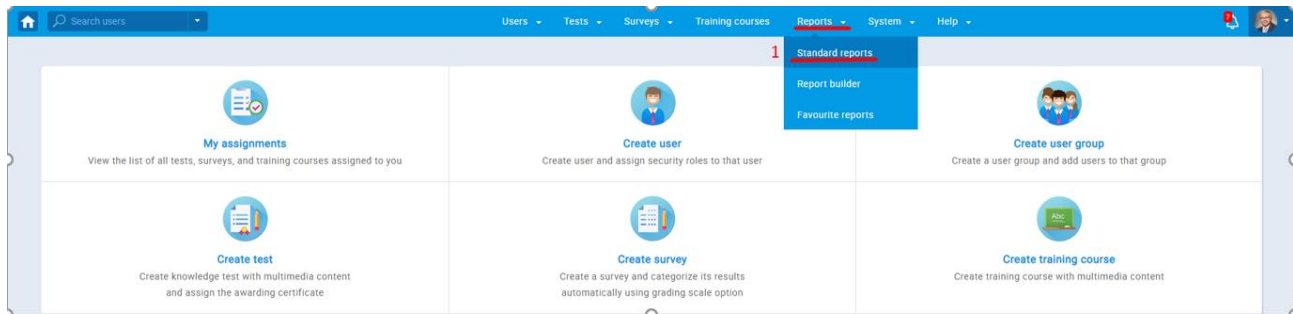
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# 1 Introduction

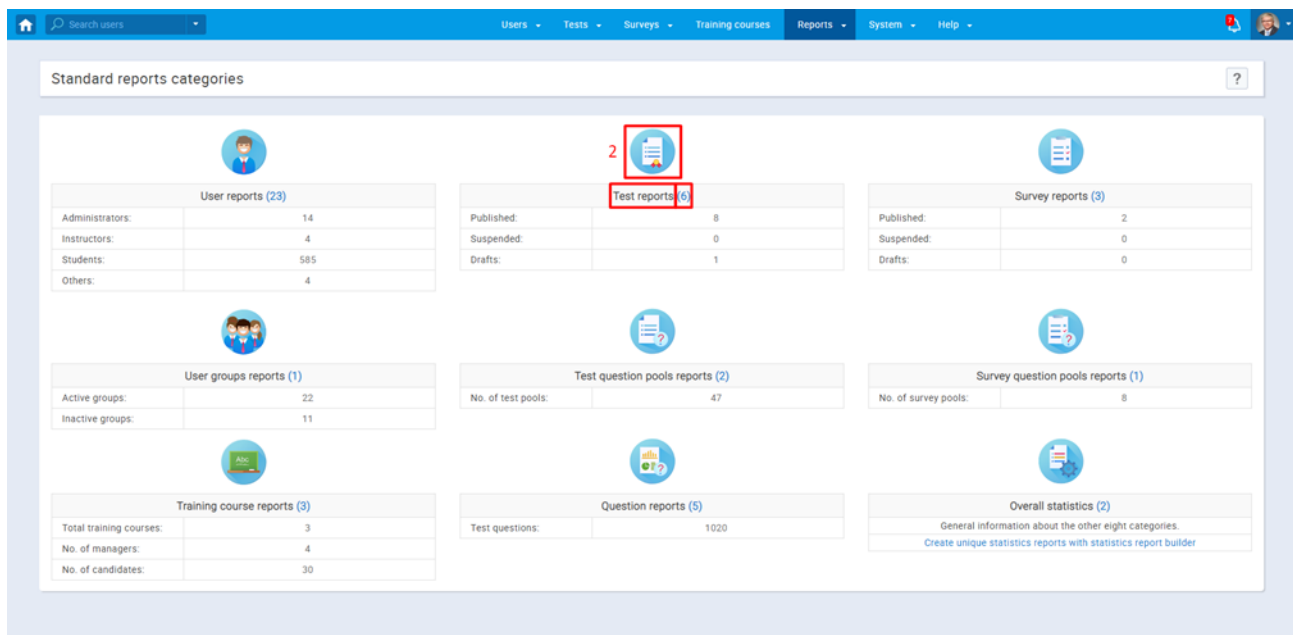
This document’s purpose is to explain how to view basic reports.

## 2 Standard reports

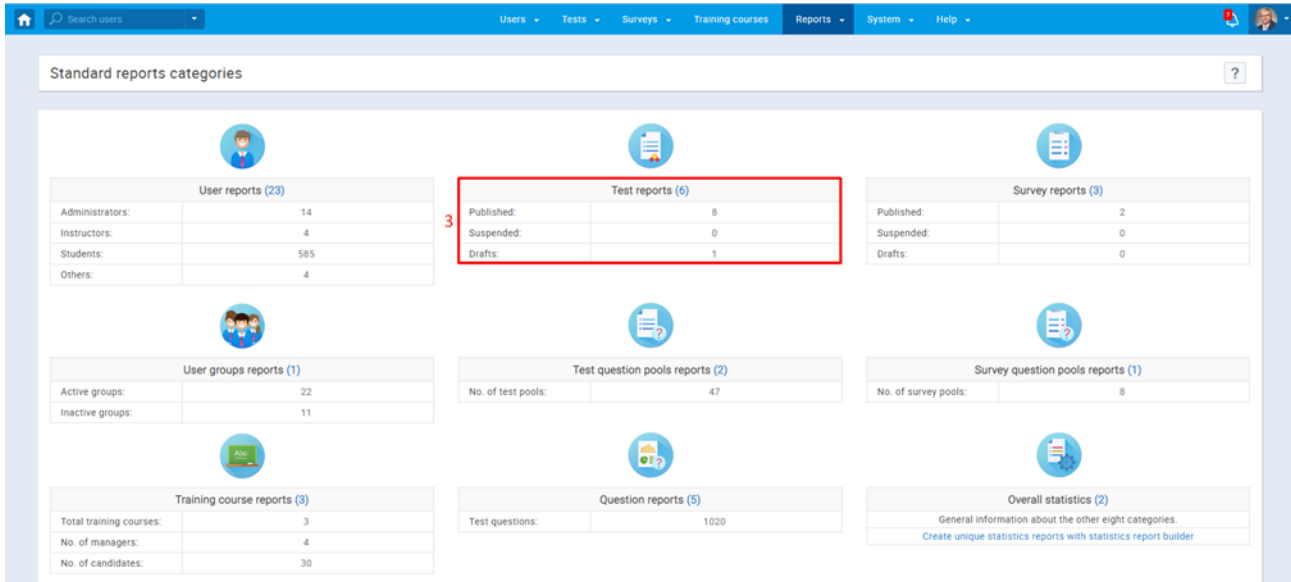
1. YouTestMe GetCertified offers various standard reports to aggregate and organize information stored in the database. All reports are displayed in a tabular format (some of them with additional graphic representations), and you can export them as an Excel file. To access the "Standard Reports" page, you should click on the "Reports" section of the main menu and select the "Standard Reports" option. After that, the navigation page with nine report categories containing multiple reports that are related to a specific application module will appear.



2. You can access the list of reports by clicking on the category icon, name, or number in the round brackets (which refers to the number of reports related to a specific category).



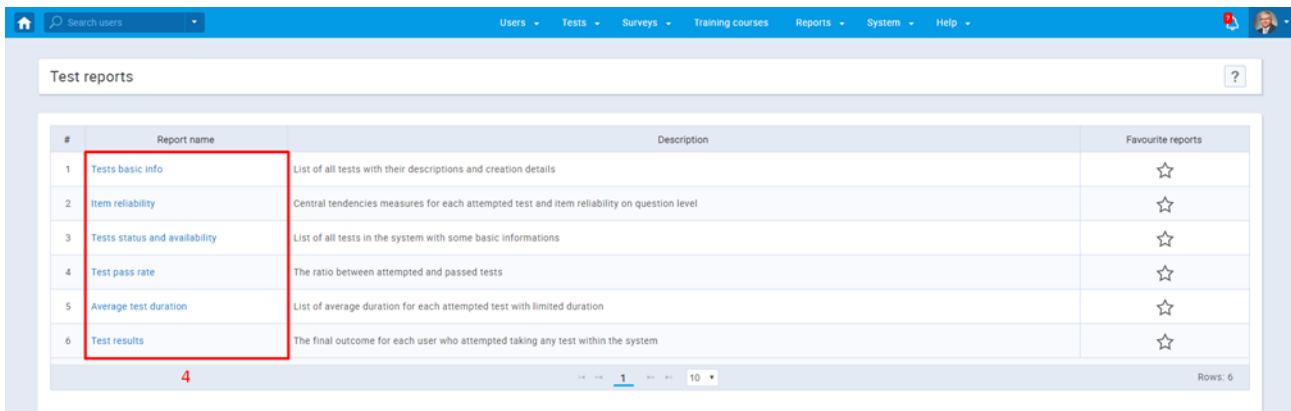
- You can also see basic aggregated information related to the application module tied to a specific report category.



The screenshot shows a dashboard titled "Standard reports categories" with a navigation menu at the top. The dashboard contains several report category cards. The "Test reports (6)" card is highlighted with a red border and a red number "3" next to it. The data for this category is as follows:

Category	Count
Published:	8
Suspended:	0
Drafts:	1

- When you access one of the report categories (see image number 2), you will see a list of all reports related to that category, with their names and descriptions. To open the desired report, you should click on its name.



The screenshot shows a list view titled "Test reports". The first row is highlighted with a red box and a red number "4" below it. The data in the list is as follows:

#	Report name	Description	Favourite reports
1	Tests basic info	List of all tests with their descriptions and creation details	☆
2	Item reliability	Central tendencies measures for each attempted test and item reliability on question level	☆
3	Tests status and availability	List of all tests in the system with some basic informations	☆
4	Test pass rate	The ratio between attempted and passed tests	☆
5	Average test duration	List of average duration for each attempted test with limited duration	☆
6	Test results	The final outcome for each user who attempted taking any test within the system	☆

- For example, we accessed the "Test results." This report shows the list of candidates and the test names. You can access a candidate's profile by clicking on his name, and also test information by clicking on the test name. You can export all the reports as an Excel or PDF file.

**Test results**  
The final outcome for each user who attempted taking any test within the system

#	Name	Test name	Type	Test created	Test started	Test finished	Score (%)	Outcome
1	Aaron Thompson	Timed Questions Demo Test	Test	May-11-2018 09:06 AM EDT	May-16-2018 06:46 AM EDT	May-16-2018 06:55 AM EDT	80.00	Failed
2	Betty Valencia	Multimedia Demo Test	Test	May-14-2018 10:26 AM EDT	May-16-2018 06:47 AM EDT	May-16-2018 06:51 AM EDT	75.00	Passed
3	Betty Valencia	Timed Questions Demo Test	Test	May-11-2018 09:06 AM EDT	May-16-2018 06:46 AM EDT	May-16-2018 06:54 AM EDT	90.00	Passed
4	Rey Averill	Timed Questions Demo Test	Test	May-11-2018 09:06 AM EDT	May-16-2018 06:46 AM EDT	May-16-2018 06:56 AM EDT	100.00	Passed
5	Rey Averill	Multimedia Demo Test	Test	May-14-2018 10:26 AM EDT	May-16-2018 06:47 AM EDT	May-16-2018 06:49 AM EDT	75.00	Passed
6	Jessica Daley	Multimedia Demo Test	Test	May-14-2018 10:26 AM EDT	May-16-2018 06:47 AM EDT	May-16-2018 06:51 AM EDT	75.00	Passed
7	Jessica Daley	Timed Questions Demo Test	Test	May-11-2018 09:06 AM EDT	May-16-2018 06:46 AM EDT	May-16-2018 07:01 AM EDT	100.00	Passed
8	Micheal Coffin	Multimedia Demo Test	Test	May-14-2018 10:26 AM EDT	May-16-2018 06:47 AM EDT	May-16-2018 06:52 AM EDT	62.50	Passed
9	Micheal Coffin	Timed Questions Demo Test	Test	May-11-2018 09:06 AM EDT	May-16-2018 06:46 AM EDT	May-16-2018 06:58 AM EDT	60.00	Failed
10	Victoria Curry	Timed Questions Demo Test	Test	May-11-2018 09:06 AM EDT	May-16-2018 06:46 AM EDT	May-16-2018 07:00 AM EDT	70.00	Failed

5

1 2 3 10

Rows: 137

