



YouTestMe

How to accurately check proctoring attempts

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1 Introduction

This guide provides step-by-step instructions for checking and analyzing proctored test attempts in YouTestMe, covering both **YTM Proctoring** and **Proctorio**.

It explains which predefined reports to access, how to apply the appropriate filters, and how to interpret the filtered results to ensure accurate identification of proctored exam sessions.

By following these instructions, you can easily distinguish between **YTM Proctoring** and **Proctorio** attempts and retrieve precise data for reporting and analysis purposes.

2 YTM Proctoring attempts

To check proctoring test attempts for YTM Proctoring:

1. Open the *Proctored test attempts* report by navigating to:

Reporting → Predefined reports → Usage reports → Proctored test attempts.

2. Apply the period filter located in the top right corner of the table to set the desired date range.

3. Use the "Session type" filter within the table and set it to "PROCTORING" to ensure only YTM Proctoring attempts are included.

4. This will exclude any Proctorio-related sessions from the results.

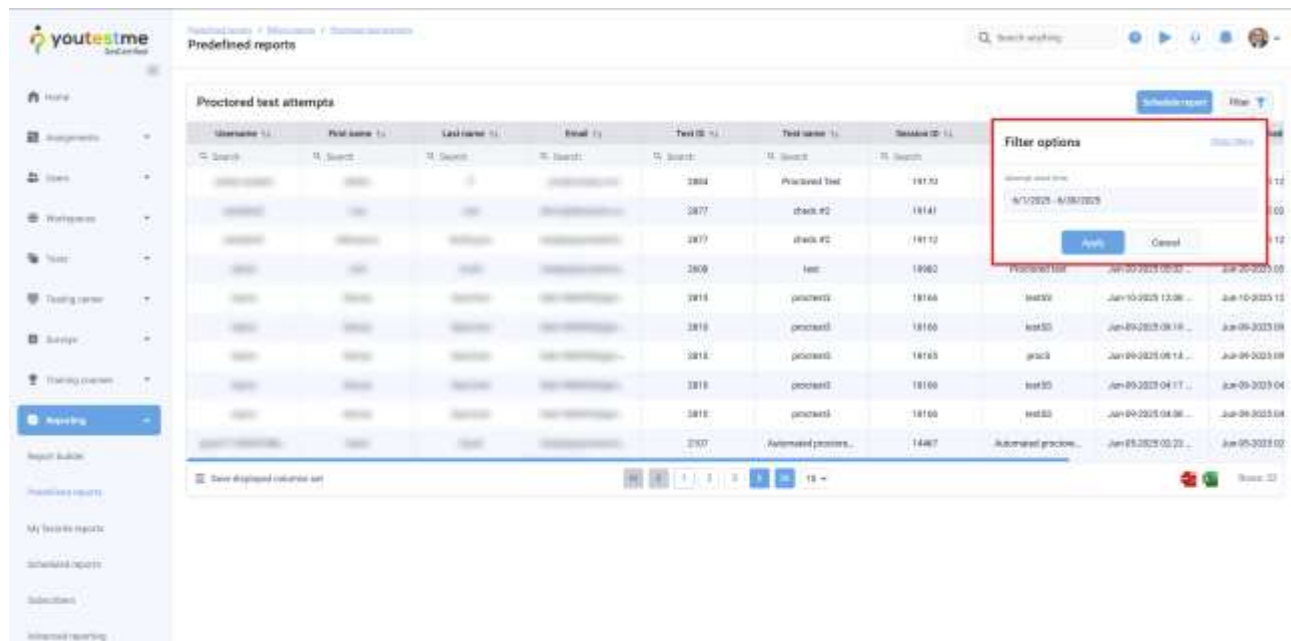
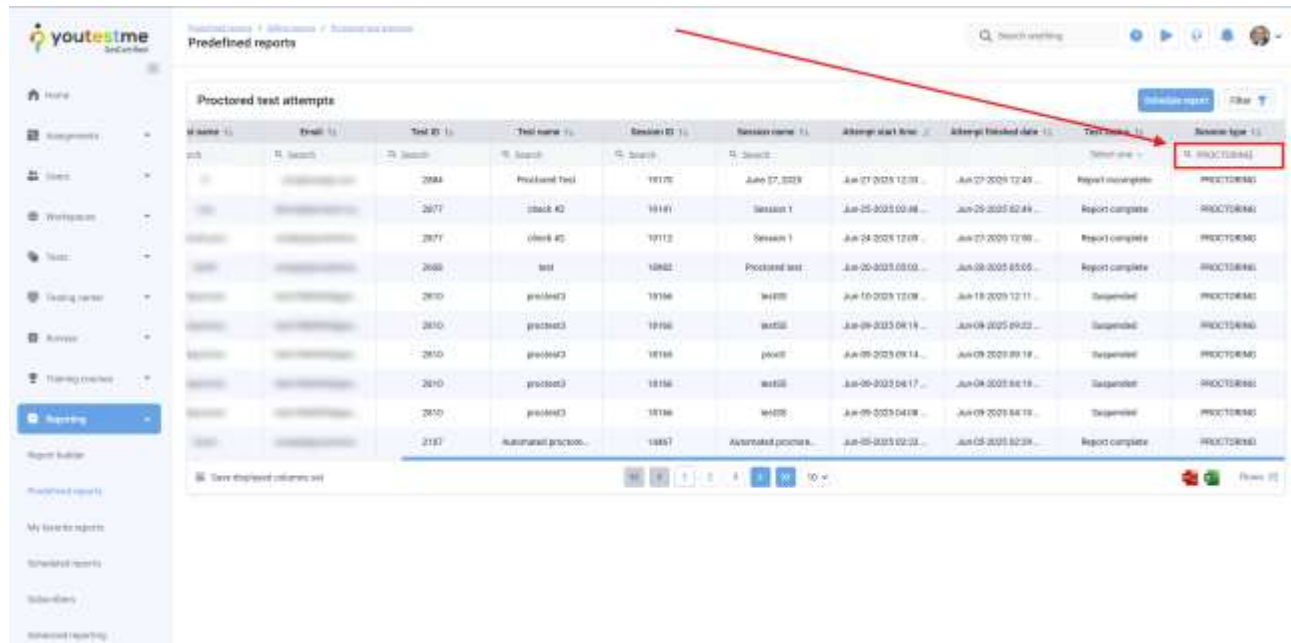


Figure 1. Applying a date range filter to the "Proctored test attempts" report



| Username | Email | Test ID | Test name | Session ID | Session name | Attempt start time | Attempt finished date | Test status | Session type |
|----------|-------|---------|----------------------|------------|----------------------|--------------------|-----------------------|-------------------|--------------|
| ... | ... | 2088 | Proctored test | 18170 | June 27, 2025 | Jun 27 2025 12:08 | Jun 27 2025 12:49 | Report incomplete | PROCTORED |
| ... | ... | 2077 | check K2 | 18181 | Session 1 | Jun 25 2025 00:08 | Jun 25 2025 02:49 | Report complete | PROCTORED |
| ... | ... | 2071 | check K2 | 18112 | Session 1 | Jun 24 2025 12:08 | Jun 27 2025 12:49 | Report complete | PROCTORED |
| ... | ... | 2069 | test | 18062 | Proctored test | Jun 20 2025 08:03 | Jun 28 2025 05:05 | Report complete | PROCTORED |
| ... | ... | 2010 | proctored3 | 18186 | test08 | Jun 10 2025 12:08 | Jun 18 2025 12:11 | Suspended | PROCTORED |
| ... | ... | 2010 | proctored3 | 18186 | test08 | Jun 09 2025 04:19 | Jun 09 2025 09:22 | Suspended | PROCTORED |
| ... | ... | 2010 | proctored3 | 18186 | test08 | Jun 09 2025 04:19 | Jun 09 2025 09:19 | Suspended | PROCTORED |
| ... | ... | 2010 | proctored3 | 18186 | test08 | Jun 09 2025 04:19 | Jun 09 2025 04:19 | Suspended | PROCTORED |
| ... | ... | 2187 | Automated proctor... | 18857 | Automated proctor... | Jun 05 2025 02:23 | Jun 05 2025 02:28 | Report complete | PROCTORED |

Figure 2. Applying a session type filter to the “Proctored test attempts” report

3 Proctorio attempts

To check proctoring test attempts for Proctorio:

1. Open the *All-time Proctorio attempt* report by navigating to:
Reporting → Predefined reports → Usage reports → All-time Proctorio attempt.
2. Use the period filter in the top right corner to narrow the results to the desired month.
3. **Each row in this report represents one Proctorio-monitored test attempt**, meaning the total number of rows equals the total number of Proctorio attempts for the selected period.



| Test name | Username | Attempt start time |
|---|----------|--------------------|
| Demo test with Proctorio | student | ... |
| Proctorio test | student | ... |
| test with Proctorio | student | ... |
| test Your Knowledge Site by idoc with Proctorio | student | ... |

Figure 3. Applying a date range filter to the “All-time Proctorio attempt” report